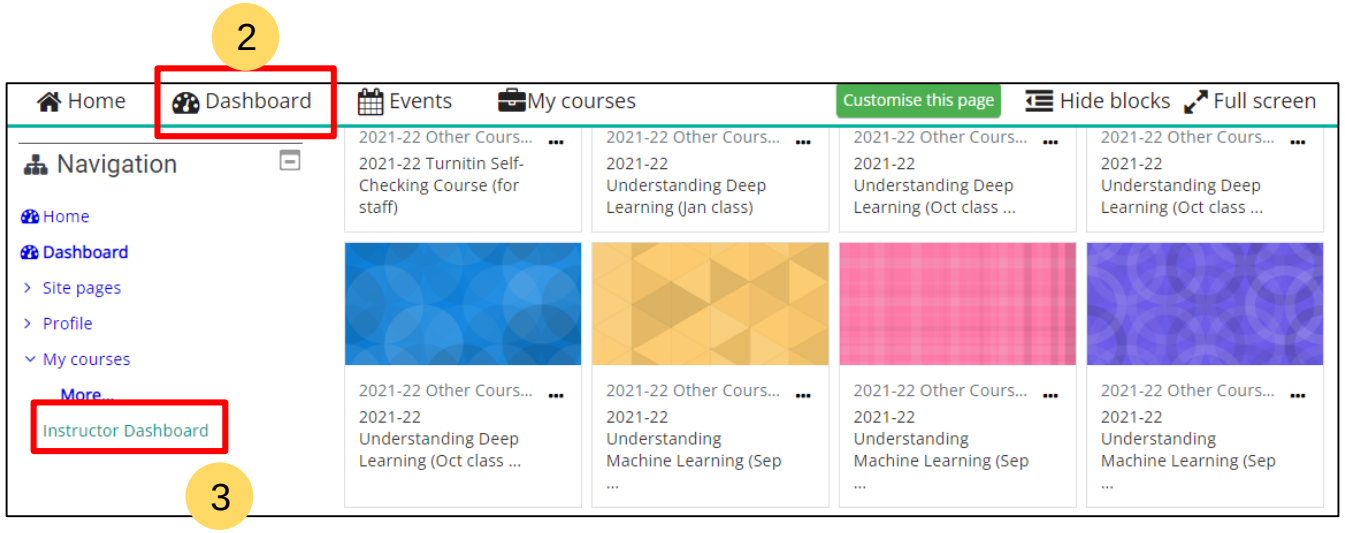
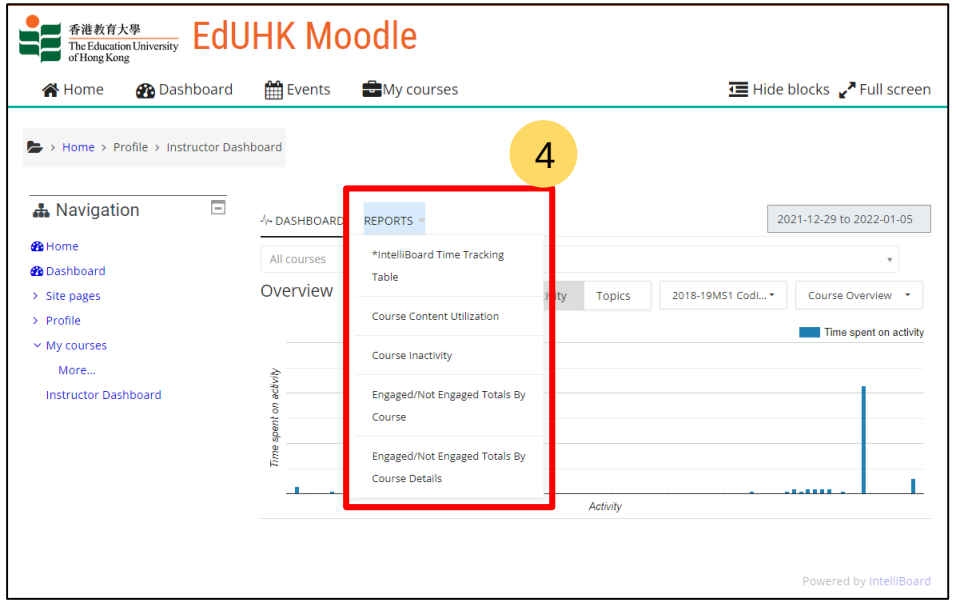
User Guide - IntelliBoard Reports

Where to Find the IntelliBoard Reports?

1. Go to the EdUHK Moodle main page (not the page for a particular course);
2. Click on “Dashboard”;
3. Click on “**Instructor Dashboard**”;
4. The various reports can then be located under “REPORTS”.



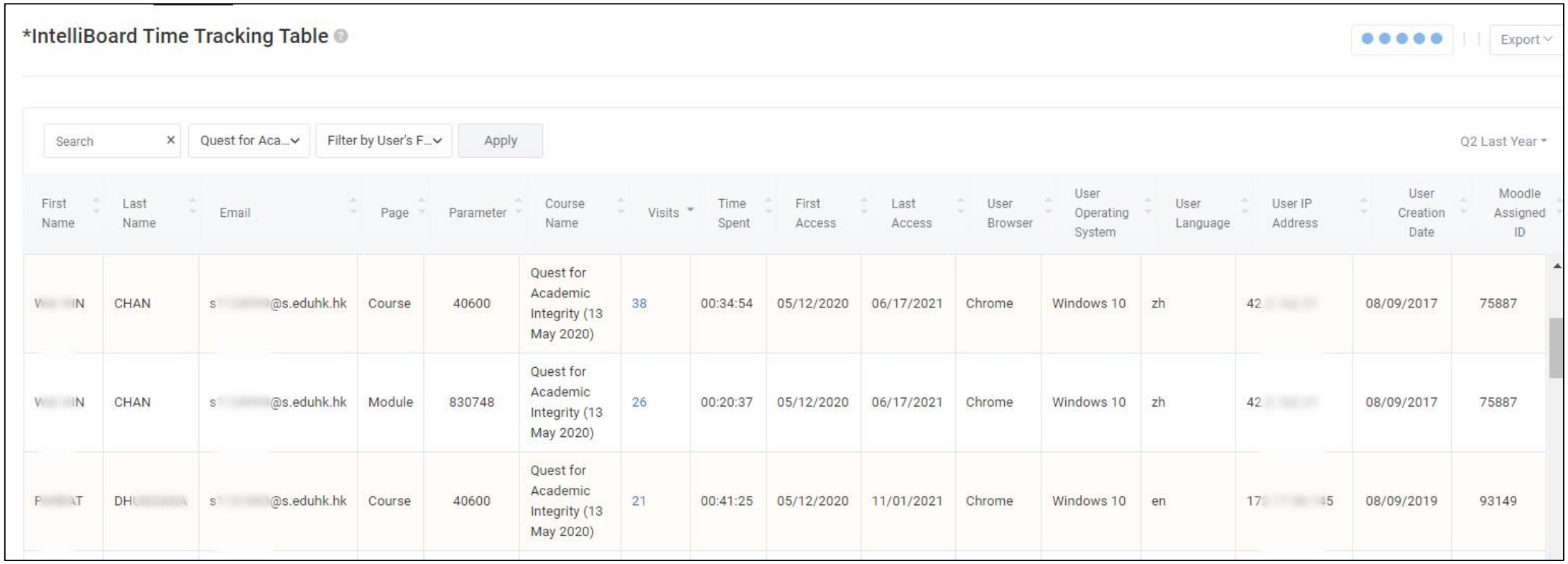


All IntelliBoard reports can be exported in pdf, csv and Excel formats.

Time Tracking Table

- Which students visited our Moodle page more often?
- Has any of them been absent from the Moodle page for a long time?
- What is the overall picture from the whole class?

Time Tracking Table is a detailed list of all students' last access and number of visits.



*IntelliBoard Time Tracking Table

Export

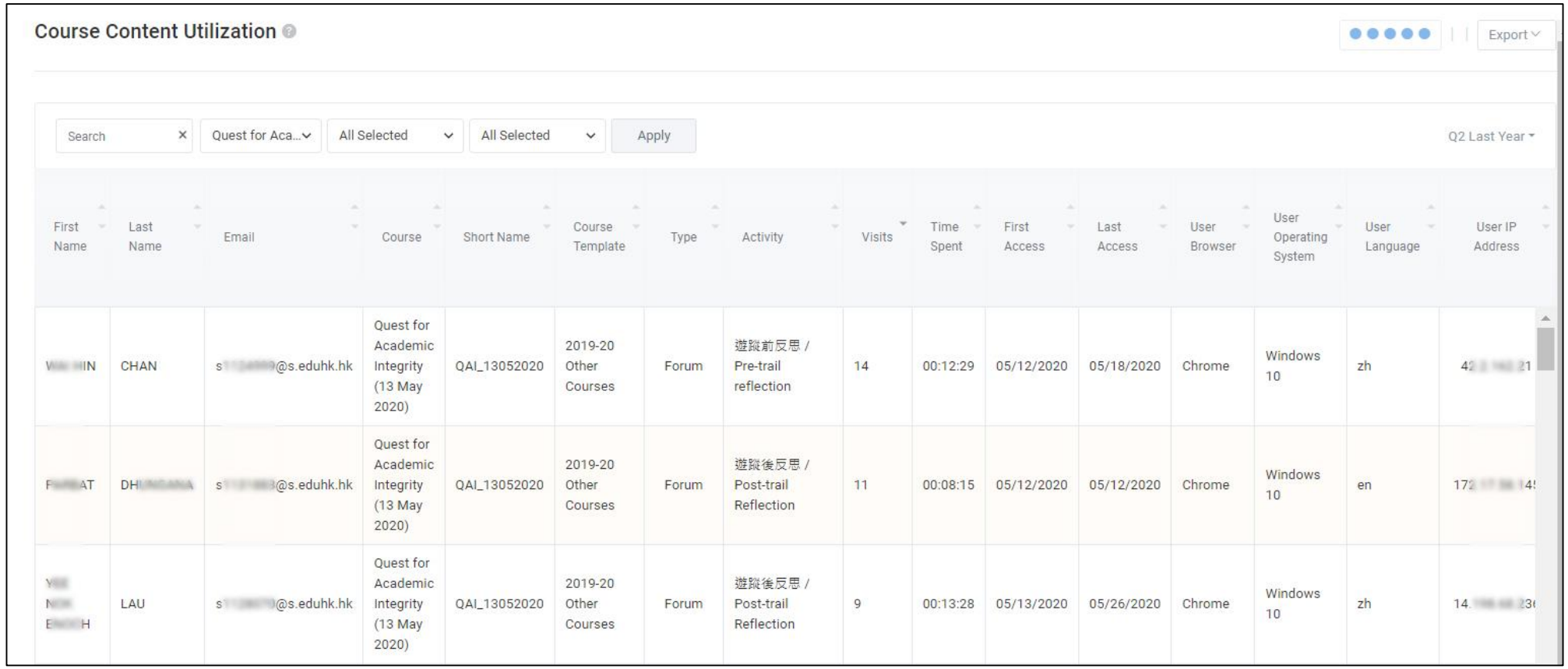
Search | Quest for Aca... | Filter by User's F... | Apply | Q2 Last Year

First Name	Last Name	Email	Page	Parameter	Course Name	Visits	Time Spent	First Access	Last Access	User Browser	User Operating System	User Language	User IP Address	User Creation Date	Moodle Assigned ID
W IN	CHAN	s @s.eduhk.hk	Course	40600	Quest for Academic Integrity (13 May 2020)	38	00:34:54	05/12/2020	06/17/2021	Chrome	Windows 10	zh	42	08/09/2017	75887
W IN	CHAN	s @s.eduhk.hk	Module	830748	Quest for Academic Integrity (13 May 2020)	26	00:20:37	05/12/2020	06/17/2021	Chrome	Windows 10	zh	42	08/09/2017	75887
P AT	DH	s @s.eduhk.hk	Course	40600	Quest for Academic Integrity (13 May 2020)	21	00:41:25	05/12/2020	11/01/2021	Chrome	Windows 10	en	17 5	08/09/2019	93149

Course Content Utilization

- How many times a particular student has visited a certain item on our Moodle page?
- How does this compare with the overall activities on our Moodle page?
- How much time has a particular student spent on a certain Moodle item?

Course Content Utilization lists out students' participation in a given activity.



Course Content Utilization

Export

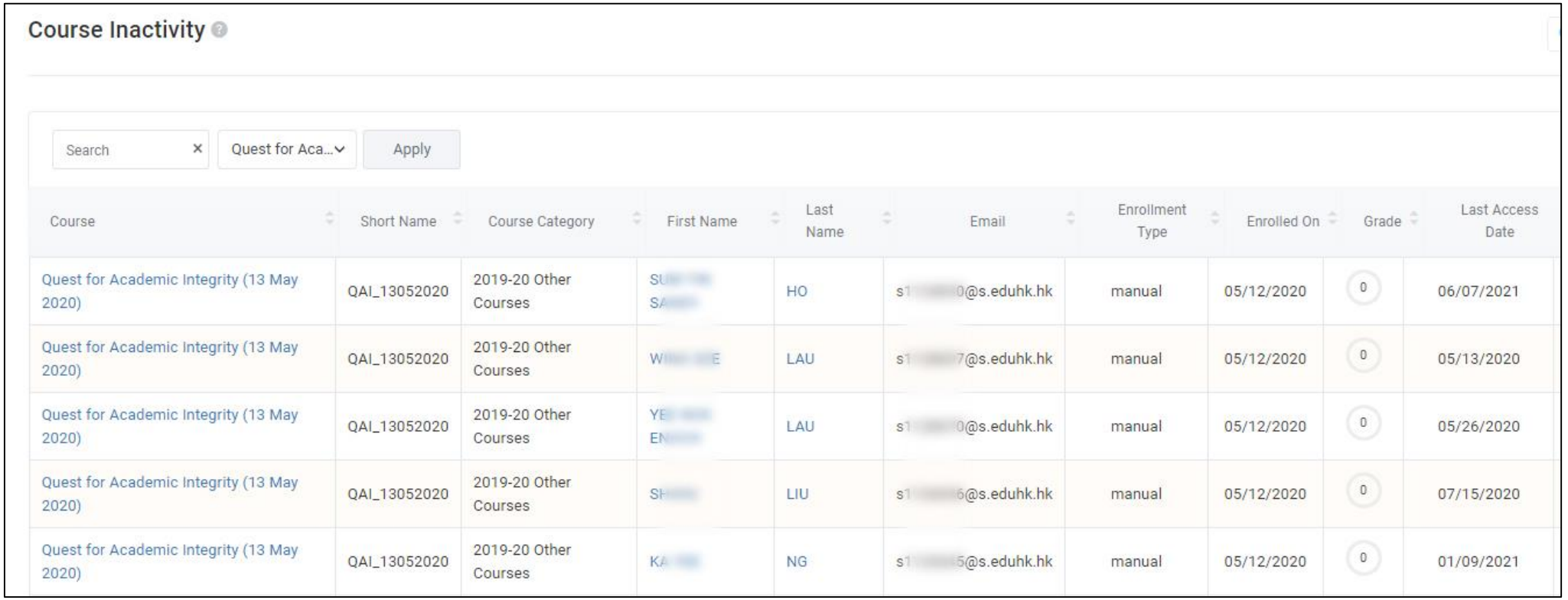
Search | Quest for Aca... | All Selected | All Selected | Apply | Q2 Last Year

First Name	Last Name	Email	Course	Short Name	Course Template	Type	Activity	Visits	Time Spent	First Access	Last Access	User Browser	User Operating System	User Language	User IP Address
[illegible]IN	CHAN	s[illegible]@s.eduhk.hk	Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	Forum	遊蹤前反思 / Pre-trail reflection	14	00:12:29	05/12/2020	05/18/2020	Chrome	Windows 10	zh	42.[illegible].21
F[illegible]AT	DH[illegible]ANA	s[illegible]@s.eduhk.hk	Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	Forum	遊蹤後反思 / Post-trail Reflection	11	00:08:15	05/12/2020	05/12/2020	Chrome	Windows 10	en	172.[illegible].45
Y[illegible] N[illegible] E[illegible]H	LAU	s[illegible]@s.eduhk.hk	Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	Forum	遊蹤後反思 / Post-trail Reflection	9	00:13:28	05/13/2020	05/26/2020	Chrome	Windows 10	zh	14.[illegible]36

Course Inactivity

- Which students have been absent from our Moodle page for a long time?
- When did they last access our Moodle page?

Course Inactivity identifies inactive students within the chosen date range and allows us to directly send email to them.



Course Inactivity

Search | Quest for Aca... | Apply

Course	Short Name	Course Category	First Name	Last Name	Email	Enrollment Type	Enrolled On	Grade	Last Access Date
Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	[redacted]	HO	s[redacted]@s.eduhk.hk	manual	05/12/2020	0	06/07/2021
Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	[redacted]	LAU	s[redacted]@s.eduhk.hk	manual	05/12/2020	0	05/13/2020
Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	[redacted]	LAU	s[redacted]@s.eduhk.hk	manual	05/12/2020	0	05/26/2020
Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	[redacted]	LIU	s[redacted]@s.eduhk.hk	manual	05/12/2020	0	07/15/2020
Quest for Academic Integrity (13 May 2020)	QAI_13052020	2019-20 Other Courses	[redacted]	NG	s[redacted]@s.eduhk.hk	manual	05/12/2020	0	01/09/2021

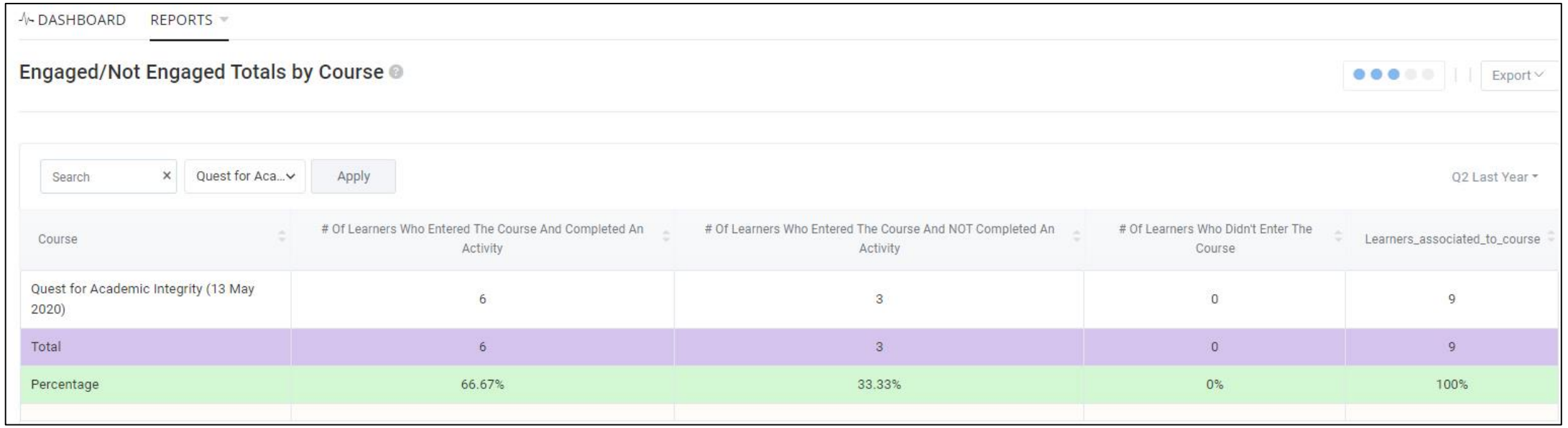
Engaged/Not Engaged Totals by Course

- Can I have some ideas about what percentage of students are being engaged within different date range?

“Engaged/Not Engaged Totals by Course” provides us with the percentage and number of learners who

1. completed at least one course activity
2. accessed the course but did not complete any activities
3. never accessed the course

within the chosen date range.



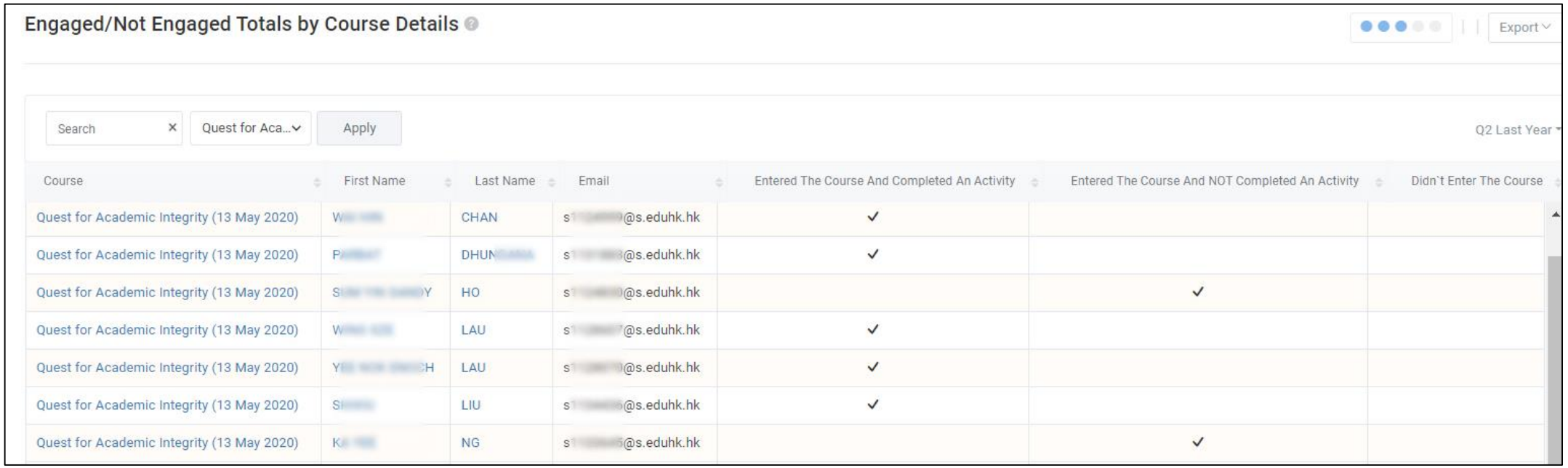
Course	# Of Learners Who Entered The Course And Completed An Activity	# Of Learners Who Entered The Course And NOT Completed An Activity	# Of Learners Who Didn't Enter The Course	Learners_associated_to_course
Quest for Academic Integrity (13 May 2020)	6	3	0	9
Total	6	3	0	9
Percentage	66.67%	33.33%	0%	100%

Engaged/Not Engaged Totals by Course Details

1. May I know which students have
- completed at least one course activity;
- accessed the course but did not complete any activities; or
- never accessed the course

within the chosen date range?

“Engaged/Not Engaged Totals by Course Details” provides us with such a list.



Engaged/Not Engaged Totals by Course Details

Export

Search | Quest for Aca... | Apply | Q2 Last Year

Course	First Name	Last Name	Email	Entered The Course And Completed An Activity	Entered The Course And NOT Completed An Activity	Didn't Enter The Course
Quest for Academic Integrity (13 May 2020)	[redacted]	CHAN	s[redacted]@s.eduhk.hk	✓		
Quest for Academic Integrity (13 May 2020)	[redacted]	DHUN[redacted]	s[redacted]@s.eduhk.hk	✓		
Quest for Academic Integrity (13 May 2020)	[redacted]Y	HO	s[redacted]@s.eduhk.hk		✓	
Quest for Academic Integrity (13 May 2020)	[redacted]	LAU	s[redacted]@s.eduhk.hk	✓		
Quest for Academic Integrity (13 May 2020)	[redacted]H	LAU	s[redacted]@s.eduhk.hk	✓		
Quest for Academic Integrity (13 May 2020)	[redacted]	LIU	s[redacted]@s.eduhk.hk	✓		
Quest for Academic Integrity (13 May 2020)	[redacted]	NG	s[redacted]@s.eduhk.hk		✓	